



April 2019

Dear Crafters,

Our 33rd Annual Arts & Craft Fair is Saturday, July 20, 2019

Enclosed you will find a registration form and a WDR sellers form. You may duplicate these forms to share with another crafter. Please return a **business sized self-addressed stamped envelope** to us along with your forms and entry fee. No spaces will be held without payment. We will send you a confirmation and map of the Craft Fair area and check in location prior to the event. We will not be assigning spaces until we get closer to the date of the fair.

INSIDE SPACE CHANGES: Space will be quite limited so I will give the spaces to the entries in the order I get them.

We are listed in several directories and will be on several websites, our Facebook page, along with our newspaper and radio ads to promote this event.

We appreciate your attendance and sharing your talents at our fair and look forward to seeing you in July. Please contact us by phone or email if you have any questions or need further information/assistance.

Sincerely,

Joni Hall
Phone: 715.532.7328
Email: membership@ladysmithchamber.com

Enclosures

33rd Annual Ladysmith Arts & Crafts Fair
A part of Ladysmith's "NORTHLAND MARDI GRAS" Summer Festival
Downtown: Miner Ave - Ladysmith, WI.
Saturday, July 20, 2019
9:00 a.m. to 2:00 p.m.

Sponsored by: The Greater Ladysmith Area Chamber of Commerce

- Eligibility: Open to all artists and crafts people. We request all items displayed for sale be the original work of the exhibitor.
- Requirements: Entry form (below), seller's tax form plus entry fee **and business size S.A.S.E. for acceptance notice.** You must provide your sellers permit number or your social security number. We are required to provide that information to the WI Department of Revenue as per section 73.03(38), Wisconsin Statutes.
- Entry Fee: See back side of this sheet for space options and prices. Space will be assigned on a first come-first served basis as the entry forms are received. Inside spaces are limited. No spaces will be held without payment. **Fee is non-refundable.**
- General Information: Set up time is 7:00 a.m. to 9:00 a.m. We require that all packing material and non-display items be kept out of sight. **No early tear-downs.** Inside space: 8' x 10' Outside space 10' x 12'.

Make Checks Payable To:

Greater Ladysmith Area Chamber of Commerce (GLACC)
C/O ARTS & CRAFTS FAIR
205 West 9th Street South Ladysmith WI 54848

Questions: Call (715) 532-7328 (chamber office) or by email: membership@ladysmithchamber.com

Cut here-----Cut here

Return the bottom portion of this form and keep the top part for your records

Please Print

Name _____ Phone _____
Address _____
City _____ State _____ Zip _____
Email address: _____
Permit # _____
Specific description of your work: _____

I understand and accept the terms above governing the Ladysmith Arts & Crafts Fair and further understand that the Ladysmith Arts & Crafts Committee and the Greater Ladysmith Area Chamber of Commerce are not responsible for possible loss due to theft, injury, or personal property damage.

Signature: _____ **Date:** _____

HELD: The Arts & Crafts Fair is always the third weekend of July, in conjunction with the Northland Mardi Gras in Ladysmith, Wisconsin. Mardi Gras is July 19-22, 2018. The Arts & Crafts Fair is Saturday, July 20.

LOCATION: The Arts & Crafts Fair is being held in downtown Ladysmith on Miner Avenue.

FOOD & REFRESHMENTS: Food vendors will be available along the route during the craft fair, along with local restaurants.

RESTROOM FACILITIES: Signage will be available to direct you. Public restrooms are available at some businesses. Porta-potties will also be available.

SET-UP AND PARKING: Upon arrival you will check-in at a designated check-in site. You will receive a survey form that will be collected at the end of the event. After unloading your vehicle, it must be moved immediately to the nearest public parking lot. Handicap exceptions will be arranged. We ask that your packing materials and non-display items be kept out of sight. In addition, we would like to suggest you have business cards available to hand out to your customers in case they would like to contact you later for an item.

ADVERTISING: The Greater Ladysmith Area Chamber of Commerce advertises the fair in the Midwest Art Fair Directory, the Travel Wisconsin Web site, small newspapers and shoppers covering a 60-mile radius, WEAU-TV Community events, radio ads on WLDY-WJBL, our Chamber website and Facebook page, and various community calendars.

INCLEMENT WEATHER: In the event of severe weather, the Rusk County Sheriff's Department will notify everyone in the area to vacate and where they should go to take shelter.

EARLY BIRD PRICE – GOOD THROUGH JUNE 30, 2019

Please indicate your choice for space option here:

Inside Space: _____ (8 x 10) @ \$35

Outside Space: _____ (10' x 12') @ \$40.00

REGULAR PRICING – AFTER JULY 1

Inside Space: _____ (8 x 10) @ \$45

Outside Space: _____ (10 x 12) @ \$50

TOTAL FEE ENCLOSED: _____